



**LLASA**  
LABOUR LAW CONSULTING

We're excited to showcase LLASA's

# SKILLS DEVELOPMENT SERVICES



## WHAT DO WE OFFER?

- Skills Development Planning
- B-BBEE Skills Scorecard Alignment
- Workplace Skills Plan & Annual Training Report
- Learnership and Internship Facilitation
- SETAs and Grant Application Assistance
- Accredited Training Provider Sourcing
- Skills Gap Analysis and Audits
- On-the-Job Training Coordination
- Development of Internal Training Frameworks
- Ongoing Compliance and Reporting Guidance

**Affordable  
&  
Reliable**



## OUR METHODOLOGY

Our approach to skills development is structured and collaborative. We start by understanding your organisational goals and workforce needs, then conduct skills audits and consult with key stakeholders to identify training priorities. Tailored interventions are implemented in line with legislation and best practices, with ongoing support to track progress and adjust strategies -promoting a culture of continuous learning and growth.

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# CONSULTING

## SERVICES

### Advisory

We provide ongoing guidance on developing a compliant and effective skills development strategy, helping you understand legal obligations, identify training priorities, and make informed decisions to enhance workforce capacity and support business growth.

### Audits

We conduct structured skills audits to evaluate employee qualifications, roles, and experience. This allows us to identify critical training gaps and recommend targeted interventions to improve workforce capabilities and align with your strategic goals.

### WSP and ATR

We assist in compiling your Workplace Skills Plan and Annual Training Report by gathering training records, aligning them to SETA standards, and ensuring submission deadlines are met to maintain your compliance and secure mandatory grant eligibility.

### Learnerships

We facilitate learnership and internship placements by identifying suitable programmes, managing recruitment and documentation, and ensuring contracts, training schedules, and mentoring plans meet SETA and B-BBEE requirements.

### Training

We help identify your organisation's training needs and coordinate accredited training solutions through trusted providers. We ensure the content is role-relevant and that delivery meets legal, operational, and B-BBEE criteria.

### Scorecard

We guide you in aligning skills development spend with B-BBEE requirements, helping you plan cost-effective interventions, track learner demographics, and secure maximum points on your scorecard under the latest Codes of Good Practice.

### Grants

We support your applications for discretionary grants by preparing all required documentation, aligning training with scarce and critical skills, and tracking the process to help recover costs and enhance your training budget.

### Compliance

We review your training records, assess compliance with legislation and SETA expectations, and provide practical recommendations to correct deficiencies - ensuring your organisation is always audit-ready and legally aligned.

### Ongoing Advice

We offer continuous advisory support on all skills development matters, including legislative updates, SETA processes, training trends, and strategic planning - ensuring your business remains compliant, informed, and responsive to evolving requirements.

## OUR CONSULTING PROCESS

Our structured skills development consulting process begins with an evaluation of your workforce profile, training history, and current compliance status. We then conduct a targeted skills audit to identify gaps and align development needs with business goals and B-BBEE requirements. Our team assists in drafting and submitting your WSP and ATR, facilitates access to accredited training, and supports the implementation of learnerships and grant-funded programmes. Throughout the process, we provide expert advice and practical support to ensure legislative compliance and promote long-term workforce growth.